

Missouri Council for In-Home Services (MCHS) Board Meetings by Teleconference

Registration Fees

One Connection	\$15/meeting
Full Year of Meetings	\$148.50

Administrative Details

- Cancellations received by 5:00 p.m. on the day prior to the board meeting will receive a 50% refund. Cancellations received on or after the day of the meeting will not be issued a refund and will be billed full price. No refunds will be given on CD copies.
- Upon receipt of registration, connection information will be e-mailed to your agency's designated contact person on the day prior to the board meeting.
- Attendees must be connected by 11:00 a.m. on the day of the meeting to guarantee participation on the call.
- The connection is for listen only mode. Any questions during the call may be sent to info@penman-winton.com. All questions received during the call will be responded to during a special teleconference question and answer session at the conclusion of each meeting.
- Upon receipt of completed registration form, your agency will be billed.
- Teleconference by listen-only mode is not available to members of the board.

Registration Form

Company _____ Contact Person _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

E-mail _____

Registration for One Meeting by Teleconference _____ Number of Connections
_____ Meeting (Insert Month)

Registration for Full Year of Meetings (January-December) _____ Number of Connections

Total Fee Enclosed: \$ _____

Please send completed registration form and payment to:
Missouri Council for In-Home Services, P.O. Box 1803, Jefferson City, MO 65102
P: (573) 635-6044 F: (573) 635-2858
www.mohomecare.org